



# “10 IN 10”

## ORIENTATION TUTORIAL FOR NEW STATE COORDINATORS FOR THE EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM

10 TEN-MINUTE MODULES

### MODULE 9: DATA

## MODULE 9 OVERVIEW

In Module 9, State Coordinators will learn about

- Requirements in the McKinney-Vento Act for collecting, posting, and using data
- ED's *EDFacts* and Eden Submission System
- What data are collected
- How the federal data are used
- The role of State Coordinators in the data collection process
- NCHE's data workbooks for State Coordinators

*Abbreviations used in this module:*

*ED – U. S. Department of Education*

*EHCY – Education for Homeless Children and Youth*

*LEA – Local educational agency*

*Local liaison – LEA local homeless liaison*

*NCHE – National Center for Homeless Education*

*SEA – State educational agency*



## TWO DATA-RELATED FUNCTIONS OF THE OFFICE OF THE COORDINATOR [42 U.S.C. § 11432(f)]

The Coordinator for the EHCY program in each state shall

- (1) Gather and make publicly available reliable, valid, and comprehensive information on –
  - (A) The number of children and youth experiencing homelessness in the state, which shall be posted annually on the SEA’s website.
- (3) Collect data for and transmit to the Secretary, at such time and in such manner as the Secretary may reasonably require, a report containing information necessary to assess the educational needs of children and youth experiencing homelessness in the state.



# THE U.S. DEPARTMENT OF EDUCATION'S EDFACTS INITIATIVE

- The federal EHCY program collects data from SEAs through *EDFacts*, an initiative that centralized ED's data for use in educational policy, management, and budget decisions.
- The *EDFacts* initiative includes a warehouse of data submitted by SEAs to ED for the EHCY program and other federal education programs.
- The data are aggregated and do not include personally identifiable information.
- The data are used to develop publicly released reports, such as the Consolidated State Performance Report (CSPR).



## ED COLLECTS DATA ON THE FOLLOWING, AS OF 2019-2020

- The number of students experiencing homelessness in each grade
- The type of primary nighttime residence the students had at the time they were identified as homeless
- The race/ethnicity of students experiencing homelessness
- The number of students in each subgroup of homeless students
- The type of primary nighttime residence unaccompanied homeless youth had at the time they were identified as homeless
- The academic achievement of homeless students (not required for SY 2019-20)



## ED COLLECTS DATA ON THE FOLLOWING, AS OF 2018-2019 (CONT.)

- The number of young children (0-2 and 3-5 not kindergarten) served by McKinney-Vento subgrants
- The number of students served by Title I targeted assistance or schoolwide programs
- The number of homeless students who were chronically absent
- The adjusted cohort graduate rate (ACGR) of homeless students
- The number of students who complete high school
- The number of homeless students who drop out
- Which LEAs, including special education cooperatives and regional education service agencies, receive a McKinney-Vento subgrant



# HOW THE EDFACTS DATA ARE USED FOR PROGRAM IMPROVEMENT

- ED program staff use the data to identify state technical assistance needs and plan SEA monitoring activities.
- State Coordinators are expected to use the data to identify LEA training and technical assistance needs and plan LEA monitoring activities.
- LEAs are expected to use the data to allocate funds and plan services for children and youth experiencing homelessness.



# COLLECTING QUALITY DATA AND IMPROVING PROGRAMS

The State Coordinator and staff in the SEA's data division should

- Ensure all required data questions are included in the SEA's data collection system
- Develop training materials for LEAs related to collecting valid and reliable data and analyzing the data for programmatic decisions
- Monitor data quality and provide technical assistance to LEAs that do not submit data on children and youth experiencing homelessness or submit data that appears to under-identify these students



# THE STATE COORDINATOR'S ROLE IN DATA SUBMISSION

- All homeless education data reported to ED are submitted via the ED*Facts* Submission System (ESS).
- Each SEA is required to have an ED*Facts* coordinator.
- While State Coordinators do not submit files directly to the ESS, they must work directly with the ED*Facts* Coordinator to ensure data submitted for the state are accurate, timely, and complete.
- State Coordinators must review data prior to their submission to ED.



# WHEN ARE EDFACTS DATA SUBMITTED AND WHAT IS THE REVIEW PROCESS?

- States may begin submitting data in the fall, after the prior school year has ended.
- Data files are submitted on a rotating schedule based on their content and the reports they are used to complete. The submission period is December-February.
- Once the files are submitted, ED reviews them for data quality errors.
- If a problem is identified, ED will ask states to resubmit their files to correct those errors or provide an explanation for the anomaly.



# DATA WORKBOOKS FOR STATE COORDINATORS

- NCHE has created data workbooks for each state that compiles *EDFacts* data and other data on children and youth experiencing homelessness that are accessible through an extranet for State Coordinators.
  - Each state data workbook is updated annually and includes a summary of data on children and youth experiencing homelessness in your state and Excel spreadsheets that can be filtered and sorted.
  - Contact NCHE at 800.308.2145 or [homeless@serve.org](mailto:homeless@serve.org) for your username and password and for instructions on how to use the data workbooks.
- You may find answers to questions such as the following:
  - How many children and youth experiencing homelessness are enrolled in schools in my state?
  - How many LEAs have submitted data on children and youth experiencing homelessness?
  - What is the level of poverty or of children accessing free and reduced lunch in each LEA?
  - How has the data trended over the past three years?



# RESOURCES FOR DATA ON HOMELESS CHILDREN AND YOUTHS

Visit the NCHE website for

- A snapshot of your state's data on children and youth experiencing homelessness: [State Webpages](#)
- An annual national data summary on children and youth experiencing homelessness: [Federal Data Summaries](#)
- Additional sources of data on children and youths experiencing homelessness: [Data and Statistics on Homelessness](#)

For information on collecting data on children and youths experiencing homelessness, read [NCHE Guide to Collecting and Reporting Federal Data: Homeless Children & Youth Program](#)



# QUESTIONS TO CONSIDER

1. What are the requirements in the law related to collecting data on children and youth experiencing homelessness?
2. What is *EDFacts*?
3. What data are LEAs and SEAs required to collect on children and youth experiencing homelessness?
4. What is the *EDFacts* data submission process?
5. What is the State Coordinator's role in ensuring that LEAs collect and submit quality data?
6. What are NCHE's data workbooks and how are they useful for program planning?



# RESOURCES

- [NCHE Getting to Graduation: Tools for Using Data to Support Student Success](#)
- [NCHE Guide to Collecting and Reporting Federal Data: Homeless Children & Youth Program](#)
- [NCHE State Coordinator's Handbook](#) Section E: Using Data for Decision Making
- [The McKinney-Vento Act: Education for Homeless Children and Youths, Title IX, Part A of the Every Student Succeeds Act of 2015 \(42 U.S.C. Chapter 119, Subchapter VI, Part B: Education for Homeless Children and Youths §§ 11431-11435\)](#)

