



“10 IN 10”

ORIENTATION TUTORIAL FOR NEW STATE COORDINATORS FOR THE EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM

10 TEN-MINUTE MODULES

MODULE 3: MCKINNEY-VENTO REQUIREMENTS FOR THE STATE OFFICE OF THE COORDINATOR AND THE STATE PLAN

MODULE 3 OVERVIEW

In Module 3, State Coordinators will learn about

- The functions of the Office of the Coordinator
- What is included in the SEA Consolidated State Plan for the EHCY program

Abbreviations used in this module:

ED – U. S. Department of Education

EHCY – Education for Homeless Children and Youth

LEA – Local educational agency

Local liaison – LEA local homeless liaison

NCHE – National Center for Homeless Education

SEA – State educational agency



FUNCTIONS OF THE OFFICE OF THE COORDINATOR [42 U.S.C. § 11432(f)]

- The McKinney-Vento Act provides a list of responsibilities to be carried out by the State Coordinator.
- These responsibilities should be carried out and documented in preparation for federal monitoring.



FUNCTIONS OF THE OFFICE OF THE COORDINATOR [42 U.S.C. § 11432(f)]

According to the McKinney-Vento Act*, the Office of the Coordinator (State Coordinator) must

1. Gather and make publicly available information on
 - the number of children and youths experiencing homelessness identified in the state, and post this information on the SEA's website;
 - the nature of the problems children and youths experiencing homelessness face in gaining access to school;
 - the difficulties in identifying the special needs and barriers to school participation and achievement these children face;
 - any progress made by the SEA and LEAs in addressing the problems and difficulties; and
 - the success of the programs in identifying children and youths experiencing homelessness and allowing them to enroll in, attend, and succeed in school.
2. Develop and carry out the State Plan.
3. Collect data for submission to the Department of Education annually.

**Text on the provisions in the law has been shortened for brevity; read the full text of the [McKinney-Vento Act](#) for exact language and details.*



FUNCTIONS OF THE OFFICE OF THE COORDINATOR [42 U.S. C. § 11432(f)]

4. Coordinate activities and collaborate with
 - (A) Educators;
 - (B) Providers of services to homeless children and youth and their families;
 - (C) Providers of emergency, transitional, and permanent housing to homeless children and youth and their families;
 - (D) LEA local homeless liaisons;
 - (E) Community organizations and groups representing homeless children and youth and their families.



FUNCTIONS OF THE OFFICE OF THE COORDINATOR [42 U.S.C. § 11432 (f)]

5. Provide technical assistance to and conduct monitoring of LEAs for compliance with the McKinney-Vento Act.
6. Provide professional development opportunities for LEA personnel and the local homeless liaison.
7. Respond to inquiries from parents and guardians of homeless children and youths, and (in the case of unaccompanied youths) such youths, to ensure that each child or youth receives full protections and services in the McKinney-Vento Act.



THE STATE PLAN

- In 2017, State Coordinators were required to submit a plan meeting the requirements of 42 U.S.C. § 11432(g) in the McKinney-Vento Act that became part of the SEA's Consolidated State Plan.
- Many key provisions of the law are included in the description of the State Plan requirements and should be reviewed in this module.
- Each McKinney-Vento portion of the State Plan underwent a peer-review process and was subsequently approved by the U.S. Department of Education's EHCY program.
- The McKinney-Vento portion of the State Plan is the foundation for ensuring that LEAs comply with the requirements of the McKinney-Vento Act [42 U.S.C. § 11432(g)(2)(A)].
- State Coordinators are obligated to carry out the EHCY State Plan as part of ESSA and McKinney-Vento compliance.
- You should review your [SEA Consolidated State Plan](#) and include this information in your planning.



THE STATE PLAN [42 U.S.C. § 11432 (g)(1)]

The State Plan must include the following:

- A. A description of how children and youth experiencing homelessness are given the opportunity to meet the same challenging state academic standards as all students are expected to meet.
- B. A description of the procedures the SEA will use to identify children and youth experiencing homelessness and to assess their needs.
- C. A description of procedures for the prompt resolution of disputes regarding the educational placement of children and youth experiencing homelessness.
- D. A description of programs for school personnel (including local homeless liaisons, principals and other school leaders, attendance officers, teachers, enrollment personnel and instructional support personnel) to heighten awareness of the specific needs of children and youth experiencing homelessness.



THE STATE PLAN [42 U.S.C. § 11432 (g)(1)]

The State Plan must include the following:

- E. A description of procedures that ensure that children and youth experiencing homelessness who meet the relevant eligibility criteria are able to participate in federal, state, or local nutrition programs.
- F. A description of procedures that ensure that
 - I. Children experiencing homelessness have access to public preschool programs, administered by the SEA or LEA, as provided to other children in the state;
 - II. Unaccompanied youths experiencing homelessness and youth separated from public schools are identified and accorded equal access to appropriate secondary education and support services, including identifying and removing barriers that prevent receiving credit for full or partial coursework satisfactorily completed; and
 - III. Children and youth experiencing homelessness who meet the relevant eligibility criteria do not face barriers to accessing academic and extracurricular activities.



THE STATE PLAN [42 U.S.C. § 11432 (g)(1)]

The State Plan must include the following:

- G. Strategies to address identified problems.
- H. Strategies to address other problems, including problems resulting from enrollment delays that are caused by
 - i. Requirements of immunization and other required health records;
 - ii. Residency requirements
 - iii. Lack of birth certificates, school records, or other documentation
 - iv. Guardianship issues
 - v. Uniform or dress code requirements
- I. A demonstration that the SEA and LEAs have developed, reviewed, and revised policies to remove barriers to the identification, enrollment, and retention of children and youths experiencing homelessness, including barriers to enrollment and retention related to outstanding fees or fines, or absences.



THE STATE PLAN [42 U.S.C. § 11432 (g)(1)]

The State Plan must include the following:

J. Assurances that the following will be carried out:

- i. The SEA and LEA will adopt policies and practices to ensure that children and youth experiencing homelessness are not stigmatized or segregated on the basis of their status as homeless;
- ii. LEAs will designate an appropriate staff person, able to carry out the duties of the local homeless liaison;
- iii. The SEA and LEAs will adopt policies and practices to ensure that transportation is provided at the request of a parent or guardian (or in the case of an unaccompanied youth, the liaison) to and from the school of origin;
- iv. The SEA and LEAs will adopt policies and practices to ensure participation of local homeless liaisons in professional development and other technical assistance, as determined appropriate by the State Coordinator.

K. A description of how unaccompanied youth experiencing homelessness will receive assistance from counselors to advise them and prepare and improve their readiness for college.



QUESTIONS TO CONSIDER

1. What information related to children and youth experiencing homelessness is the SEA required to make public on its website?
2. What are three types of activities that the State Coordinator is required to carry out to support LEAs' compliance with the McKinney-Vento Act?
3. What is the purpose of the McKinney-Vento portion of the Consolidated State Plan?
4. Name three components of the McKinney-Vento portion of the Consolidated State Plan.
5. How should State Coordinators use the functions of the office of the coordinator and the State Plan requirements in the McKinney-Vento Act to plan their work?



RESOURCES

- [Education for Homeless Children and Youths Program: Non-regulatory Guidance](#)
- [The McKinney-Vento Act: Education for Homeless Children and Youths, Title IX, Part A of the Every Student Succeeds Act of 2015 \(42 U.S.C. Chapter 119, Subchapter VI, Part B: Education for Homeless Children and Youths §§ 11431-11435\)](#)
- [NCHE; Resources for State Coordinators](#)
- [NCHE: State Coordinator's Handbook](#)
- [SEA Consolidated State Plan](#)

