

Appendix J-7. Sample Template for Parents When Student is Not Considered McKinney-Vento Eligible

Parent/Guardian/Youth
Address

Date

Dear

This letter is in response to your contact with my office on *date*, requesting McKinney-Vento assistance for *student's name* in *school/school district*. Based on the information provided, *student's name* does not meet the definition of homeless under the McKinney-Vento Education for homeless children and youth (EHCY) program. General enrollment eligibility and procedures for the school in question would apply.

Section 725 of the Act defines homeless children and youth for EHCY:

(2) The term `homeless children and youths'-- (A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and (B) includes-- (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C)); (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

None of the categories above describe *student's name* living situation. Explain why. (Include documentation of any vetting with national partners here or precedence the State Coordinator has on file.)

Furthermore, the checklist¹ used to make this determination is attached. Should you have further questions, please feel free to contact my office.

Sincerely,
cc: Local homeless education liaison

¹ You may consider creating a checklist that can be used.