

Appendix J-1. Sample Transportation Agreement

This agreement remains in effect as long as the student:

- 1. Does not violate district transportation rules, and 2. Rides the bus regularly.

If the student is not present at the bus stop AND the student’s parent/guardian has not phoned the transportation office (###-###) in advance (before 6 am the day of pick-up) to notify them of changes in transportation plans on THREE (3) CONSECUTIVE SCHOOL DAYS, then the district will no longer provide transportation each morning for the student. Once the parent fails to comply with this Transportation Agreement, this contract is terminated and a bus will no longer pick-up the child. It then will be the parent’s responsibility to contact the school district transportation office to request reconsideration for district transportation. If transportation cannot accommodate the request, the parent will become responsible for the child’s transportation to school. This agreement applies to the student’s pick-up address and current school as noted below. NOTE: THE STUDENT MUST MEET THE DISTRICT’S REQUIREMENTS FOR TRANSPORTATION (2 MILES AWAY FROM SCHOOL, CROSSING BOARD-APPROVED HAZARDOUS ROUTES) BEFORE BEING ABLE TO ENTER INTO THIS CONTRACT.

Student’s Name: _____ Grade: _____
School District: _____ Current School: _____
Parent’s Name: _____ Phone #: _____
Emergency Contact: _____ Phone #: _____
Pick-up address: _____
Drop-off address: _____
Date when transportation will begin: _____
Regular transportation: _____ Special Needs transportation (as noted in student’s IEP): _____

As the parent/guardian of the above-named student, I agree to make sure my child is waiting for the bus prior to its arrival each school morning OR I will phone the transportation office (###-####) prior to 6 am if the bus is not needed. I understand that if I fail to follow-through with these requirements, then the bus will no longer come to pick-up my child and I become responsible for making the necessary transportation arrangements to get my child to school.

Parent/Guardian Signature _____ Date _____

Parent Liaison Signature (person who assisted parent with completing this form) _____ Date _____

A copy of this agreement must be given to the parent and faxed to the Transportation Office (###-####) immediately. The original must be kept on file in the Liaison’s office.