

PRODUCT SALES ORDER FORM

Please follow these instructions for purchasing NCHE products through Serve, Inc.:

- Pay Pal or Credit Card Payment – You must enter the order on our website at www.nchehelpline.org. Use chart below for shipping charges.
- Purchase Order or a Check/Money Order – Fill out this form completely. Print clearly and use the table below to calculate shipping and handling charges. We do not charge sales tax. Fax the PO or mail Check or Money Order payable to Serve, Inc. with this form to the address listed at right.

Mail or Fax to:

Serve, Inc.
5900 Summit Avenue
#201 Dixon Building
Browns Summit, NC 27214

Fax: 336-315-7457
Phone: 800-308-2145

CUSTOMER

Name		Date
Title		PO # / Check #
Organization		
Address 1		
Address 2		
City	State	Zip
Phone	E-mail	

ORDER INFORMATION

Product Name	Language	Cost	Quantity	Total Product Cost
After the Storm (A Handbook for Parents)	English	1.00		
Disaster Relief Agencies and Schools (A Handbook for Local Liaisons and State Coordinators)	English	1.00		
From the School Office to the Classroom (A Handbook for Local Liaisons, Enrollment Staff, and District Administrators)	English	1.00		
School as a Safety Net (A Handbook for Relief Agency Staff and Volunteers)	English	1.00		
Enrollment: Ready Reference for Schools (enrollment foldout)	English	1.00		
Parent Booklet: What You Need to Know to Help Your Child in School	English	1.00		
	Spanish	1.00		
Parent Pack Pocket Folder	English	1.50		
	Spanish	1.50		
Surviving on Your Own: Information for Youth on How Schools Can Help (youth booklet)	English	1.00		
Educational Rights Poster for Parents	English	.60		
	Spanish	.60		
Educational Rights Poster for Youth	English	.60		
	Spanish	.60		

<p align="center">Shipping and Handling</p> <p>1 – 10 items - \$15 250 – 499 - \$75 3000 – 3999 - \$350 11 – 49 - \$25 500 – 999 - \$125 4000 – 4999 - \$450 50 – 99 - \$35 1000 – 1999 - \$175 5000 – 5999 - \$550 100 – 249 - \$50 2000 – 2999 - \$250 6000+ call for quote Pick-ups - \$50 Alaska and Hawaii call for quote</p>	Subtotals	
	Shipping & Handling	
	Total Order Amount	