

## Allen, Lorraine

---

**Subject:** FW: Survey 3 - Reporting Newly Arrived Haitians

---

**From:** Allen, Lorraine  
**Sent:** Wednesday, February 17, 2010 4:44 PM  
**To:** Allen, Lorraine  
**Cc:** Bacen, Lisa; Gajre, Deepak; Jones, Ruth  
**Subject:** Survey 3 - Reporting Newly Arrived Haitians

Dear Homeless Liaisons:

Please find below information for district reporting of newly arrived Haitian children displaced by the earthquake. This e-mail was sent to district Student Data Base contact persons and you, by the Bureau of Education Information and Accountability Services, so you are kept abreast of Survey 3, 2009-10 reporting of newly arrived Haitian students.

If you have any questions, please contact me.

Lorraine

*Lorraine Husum Allen*  
*Director, Homeless Education Program*  
*Florida Department of Education*  
*325 West Gaines St., Room 352*  
*Tallahassee, FL 32399-0400*  
*PHONE: 850-245-0668*  
*FAX: 850-245-0697*  
*E-Mail: [lorraine.allen@fldoe.org](mailto:lorraine.allen@fldoe.org)*

---

**From:** ASKEIAS  
**Sent:** Wednesday, February 17, 2010 1:37 PM  
**To:**  
**Cc:**  
**Subject:** Survey 3 - Reporting Newly Arrived Haitians

Student Data Base Contact Persons,

For Survey 3, 2009-10 reporting, the following notes are intended to assist you in reporting newly arrived Haitian students.

- Use code E or Q for the Hurricane/Earthquake Affected Student element ([http://www.fldoe.org/eias/dataweb/database\\_0910/st174\\_1.pdf](http://www.fldoe.org/eias/dataweb/database_0910/st174_1.pdf)).
- If the student is homeless use the appropriate code (A, B, D, E, or F) on the Homeless Student, PK-12 element ([http://www.fldoe.org/eias/dataweb/database\\_0910/st172\\_1.pdf](http://www.fldoe.org/eias/dataweb/database_0910/st172_1.pdf)).
- If the student is homeless, use code E on the Homelessness Cause element ([http://www.fldoe.org/eias/dataweb/database\\_0910/st171\\_100.pdf](http://www.fldoe.org/eias/dataweb/database_0910/st171_100.pdf)).
- The Entry (Re-entry) Code is E09 ([http://www.fldoe.org/eias/dataweb/database\\_0910/st119\\_1.pdf](http://www.fldoe.org/eias/dataweb/database_0910/st119_1.pdf)) when the student first enters school.

- The Entry (Re-entry) Date is after 01-12-2010.
- The Prior School/Location: State/Territory or Commonwealth is HA ([http://www.fldoe.org/eias/dataweb/database\\_0910/st223\\_1.pdf](http://www.fldoe.org/eias/dataweb/database_0910/st223_1.pdf)).

We are copying your district's local homeless liaison on this e-mail to ensure that he or she is aware of these changes. Questions regarding homeless definitions may be directed to Lorraine Allen at [lorraine.allen@fldoe.org](mailto:lorraine.allen@fldoe.org). Reporting questions may be directed to your student data base contact or [Askeias@fldoe.org](mailto:Askeias@fldoe.org).

Thank you for your attention to the accurate reporting of these students.



# Student Residency Information

<b>SCHOOL Data Entry:</b>
Date: _____
Code: R____ U____
Initials: _____

This survey is intended to address the requirements of the No Child Left Behind Act: Title X/ Part C, and Title I/Part C. The answers to questions below will assist us in determining if your student may qualify for additional educational support services. **PLEASE PRINT VERY CLEARLY, COMPLETE ONE PER FAMILY, and return the survey to your student's teacher.** ¿Habla Ud. Español? **Por favor doble este papel al otro lado para llenar este estudio.**

How many other children/youth are in your household (even if not enrolled in school)? \_\_\_\_\_

Names of Students Enrolled in School (PK – grade 12) or Adult School (If needed, use an additional sheet of paper.)

1. Name of Student to be Enrolled:

_____	_____	_____	____/____/____	_____	_____
First Name	MI	Last Name	Birth date	Grade	School

2. Other Children/Youth in Your Household (even if not enrolled in school):

_____	_____	_____	____/____/____	_____	_____
First Name	MI	Last Name	Birth date	Grade	School

_____	_____	_____	____/____/____	_____	_____
First Name	MI	Last Name	Birth date	Grade	School

Parent or Guardian Name (Print): \_\_\_\_\_

Street Address (Location of House): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street City State Zip

Telephone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Length of time at this address: \_\_\_\_\_ Former Address: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Place an "X" in the appropriate box to answer "Yes" or "No."

QUESTION	YES	NO	CODE
1. My family lives in an emergency or transitional shelter or FEMA trailer.			A
2. My family is sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; doubled-up.			B
3. My family is living in a car, park, temporary trailer park or campground due to lack of alternative adequate accommodations, public space, abandoned building, substandard housing, bus or train station, public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings or similar settings.			D
4. My family lives in a hotel or motel.			E
5. A child/youth in my home is waiting for foster care placement.			F
6. A child/youth in my home is an unaccompanied youth (youth not in the physical custody of a parent or guardian).			Y or N

If you answered "Yes" to some or all of the questions below, an education representative may contact you to find out whether your child is eligible for additional educational services.

	YES	NO
1. Have you moved to a new town to find work within the last 3 years?		
2. Did you find work in agriculture or fishing (e.g., field work, canneries, lumbering, dairy work)?		
3. Is work in agriculture or fishing a major source of income for your family?		

**\*If you marked "Yes" to any questions above, please indicate the cause by placing an "X" in the appropriate box.**

- Mortgage Foreclosure (M)
- Natural Disaster-Tropical Storm (S)
- Man-made Disaster (Major) (D)
- Other – i.e., lack of affordable housing, long-term poverty, unemployment or underemployment, lack of affordable health care, mental illness, domestic violence, forced eviction, etc. (O)
- Natural Disaster-Flooding (F)
- Natural Disaster-Tornado (T)
- Natural Disaster-Earthquake (E)
- Natural Disaster-Hurricane (H)
- Natural Disaster-Wildfire or Fire (W)

Directions for school staff: For students with positive responses to questions 1-6, complete data entry in 3270 with 3 indicators, complete school data entry box to indicate data entry has been completed, make a copy of the form for your records, and then return surveys with any positive responses to: Homeless Liaison at

District's Logo

## Información de Residencia del Alumno

**Ingreso de datos de la ESCUELA:**  
 Fecha: \_\_\_\_\_  
 Código: R \_\_\_\_ U \_\_\_\_  
 Iniciales: \_\_\_\_\_

Esta encuesta tiene la intención de atender los requerimientos de la ley "Ningún Niño Se Quedará Rezagado": Título X/ Parte C, y Título I/Parte C. Las respuestas a las preguntas que se presentan a continuación nos ayudarán a determinar si su hijo puede calificar para servicios adicionales de apoyo a la educación. **POR FAVOR ESCRIBA CLARAMENTE EN LETRA DE MOLDE, LLENE UN FORMULARIO POR FAMILIA, y entregue la encuesta al maestro de su hijo.**

¿Cuántos niños/jóvenes más hay en su casa (aunque no estén inscritos en la escuela)? \_\_\_\_\_

Nombres de los Alumnos Inscritos en (PK – 12° grado) o Escuela para Adultos (Si es necesario, use una hoja de papel adicional.)

1. Nombre del Alumno Inscrito en la Escuela:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Nombre MI Apellido Fecha nacimiento Grado Escuela

2. Nombres de otros niños/jóvenes en su casa (aunque no estén inscritos en la escuela):

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Nombre MI Apellido Fecha nacimiento Grado Escuela

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Nombre MI Apellido Fecha nacimiento Grado Escuela

Nombre del Padre o Tutor (letra de molde): \_\_\_\_\_

Calle (Ubicación de la casa): \_\_\_\_\_

Dirección Postal: \_\_\_\_\_

Calle Ciudad Estado Zip

Teléfono: \_\_\_\_\_ Tel. celular: \_\_\_\_\_ Tel. trabajo: \_\_\_\_\_

Tiempo viviendo en esta dirección: \_\_\_\_\_ Dirección anterior: \_\_\_\_\_

Firma del padre o tutor: \_\_\_\_\_

**Ponga una "X" en la columna que corresponda para contestar "Sí" o "No."**

PREGUNTA	SI	NO	CÓDIGO
1. Mi familia vive en un albergue de emergencia o transición o en un tráiler FEMA.			A
2. Mi familia está compartiendo la casa de otras personas porque perdimos nuestra casa, por dificultades económicas o por razones similares; vivimos en un espacio diseñado para la mitad de personas.			B
3. Mi familia está viviendo en un automóvil, parque, parque temporal de tráilers o campamento debido a la falta de otra alternativa adecuada de alojamiento, espacio público, edificio abandonado, albergue de bajo nivel, estación de autobuses o trenes, espacio público o privado no designado para o usado generalmente como un lugar para dormir para seres humanos o entornos similares.			D
4. Mi familia vive en un hotel o motel.			E
5. Un niño/joven en mi hogar está esperando una plaza de custodia adoptiva.			F
6. Un niño/joven en mi casa es un joven no acompañado (joven que no está en custodia física de un padre o tutor).			Sí o No

*Si respondió "sí" a alguna o todas las preguntas anteriores, un representante educacional podría contactarlo para averiguar si su hijo es elegible para servicios educativos adicionales.*

	SI	NO
1. ¿Se ha mudado a una nueva ciudad para encontrar trabajo en los últimos 3 años?		
2. ¿Encontró trabajo en pesca o agricultura (por ejemplo, labor en el campo, fábrica de conservas, trabajo con maderas, trabajo en lecherías)?		
3. ¿Es el trabajo en pesca o agricultura una fuente importante de ingresos en su familia?		

**\*Si respondió "sí" a cualquiera de las preguntas anteriores, por favor indique la causa poniendo una "X" en el cuadro que corresponda.**

- Exclusión Hipotecaria (M)
  Desastre Natural-Inundación (F)
  Desastre Natural-Huracán (H)
- Desastre Natural –Tormenta Tropical (S)
  Desastre Natural-Tornado (T)
  Desastre Natural-Fuego o Incendio (W)
- Desastre Natural-Terremoto (E)
  Desastre Causado por el Hombre (Importante) (D)
- Otro – es decir, falta de vivienda costeable, pobreza a largo plazo, desempleo o subempleo, falta de atención médica costeable, enfermedad mental, violencia doméstica, desalojamiento forzado, etc. (O)

Instrucciones para el personal de la escuela: Para alumnos con respuestas positivas a las preguntas 1-6, completar el ingreso de datos en 3270 con 3 indicadores, completar el cuadro de ingreso de datos de la escuela para indicar que se ha completado el ingreso de datos, sacar una copia del formato para sus récords, y después regresar las encuestas con cualquier respuesta positiva a: Name of Homeless Liaison and address here.

# HAITI EARTHQUAKE

[Return to Normal View](#)

## Florida Department of Education

[DOE](#)  
[Home](#)

### Education Information

### Haiti Relief Efforts

As we watch coverage of the devastating situation in Haiti, many of us are looking for ways to assist. Due to Florida's proximity to the earthquake region, our school districts will be able to lend a hand by providing a smooth school enrollment process to displaced families that may relocate to your county. The Department of Education has been meeting with Florida's Emergency Operations Center team that includes the Department of Children and Families and Department of Health, and is prepared to work with this team to answer questions that may come up regarding enrolling and educating these students.

We hope you find the following documents and resources helpful.

### Memoranda

---

- [DOE Announces Comment Period on AYP Calculation Waiver for Select Haitian Students - Aug. 16, 2010](#) (PDF, 50KB)
- [School Enrollment for Displaced Haitians – Jan. 20, 2010](#) (Word, 110KB)
- [Assistance to Displaced Students From Haiti – Jan. 26, 2010](#) (PDF, 28KB)
- [AYP Waiver Request – January 29, 2010](#) (PDF, 30KB)
- [FCAT Waiver – February 15, 2010](#) (PDF, 36KB)
- [TITLE X, PART C - Education of Homeless Children and Youth Program – 2010 Haitian Earthquake Disaster Relief Project: Request For Applications - February 19, 2010](#) (PDF)

### News Updates

---

- [Press release – Humanitarian Parole for Haitian Orphans](#) (PDF, 19KB)
- [Fact Sheet – Humanitarian Parole for Haitian Orphans](#) (Word, 36KB)
- [Operation Haiti Relief](#) (PDF, 725KB)
- [Operation Haiti Relief](#) (Word, 36KB)
- [Florida Refugee Health Program](#) (PDF, 29KB)
- [Statement from Homeland Security Secretary Janet Napolitano on Temporary Protected Status \(TPS\) for Haitian Nationals](#)

### Links

---

- [U.S. Department of Health and Human Services – Unaccompanied Children's Services](#)
- [American Psychological Association](#)
- [National Center for Homeless Education](#)

# FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

---

**T. WILLARD FAIR**, *Chairman*

*Members*

DR. AKSHAY DESAI

MARK KAPLAN

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

SUSAN STORY

**Dr. Eric J. Smith**  
Commissioner of Education



August 16, 2010

## MEMORANDUM

**TO:** District School Superintendents

**FROM:** Dr. Frances Haithcock

**SUBJECT: NOTICE OF REQUESTED WAIVER FROM AYP CALCULATION FOR HAITIAN REFUGEE STUDENTS**

As you know, Commissioner Eric Smith exercised state statutory authority to exempt from FCAT testing (for the spring 2010 test administrations) all children who immigrated or were evacuated from Haiti to Florida after the date of the earthquake in Haiti earlier this year (January 12, 2010). Commissioner Eric Smith also sent a letter to U.S. Secretary of Education Arne Duncan requesting exemption of these earthquake-affected Haitian students from the reading and math participation rate components of the Adequate Yearly Progress (AYP) calculation for Florida schools for the 2009-10 reporting year. Note that these students would have no impact on the proficiency calculations for AYP because only full-year-enrolled students are included in these measures. However, because Florida uses the February (Survey 3) student reporting count as a basis for calculating participation rates for AYP in reading and math, earthquake refugees who were enrolled during the Survey 3 reporting period could potentially affect AYP participation rate outcomes, unless these students are exempted from these measures as well.

In reviewing Florida's waiver request described above, the U.S. Department of Education has requested that the Florida Department of Education provide summary data on the count of earthquake-affected refugees, notify school districts (local education agencies, LEAs) of the requested waiver, and solicit public comments/feedback on the requested waiver.

This memorandum serves as notice of the AYP waiver request for Haitian refugees for the 2010 calculation. The table on the following page provides counts, by district, of earthquake-displaced refugees who were enrolled in Florida public schools during the Survey 3 (2009-10) reporting period.

**DR. FRANCES HAITHCOCK**  
CHANCELLOR OF PUBLIC SCHOOLS

Count of Haitian Refugee Students, by District  
(Survey 3 Counts as of 6/28/10)

Note: Counts less than 10 but greater than 0 (zero) are represented by a pound sign (#).

District Number	District Name	Haitian Refugee Students
01	Alachua	#
05	Brevard	18
06	Broward	759
08	Charlotte	#
10	Clay	10
11	Collier	41
13	Miami-Dade	657
16	Duval	24
17	Escambia	#
18	Flagler	#
28	Highlands	#
29	Hillsborough	19
31	Indian River	#
35	Lake	#
36	Lee	36
37	Leon	#
41	Manatee	18
43	Martin	#
44	Monroe	#
48	Orange	128
49	Osceola	15
50	Palm Beach	286
51	Pasco	#
52	Pinellas	#
53	Polk	19
54	Putnam	#
55	St. Johns	#
56	St. Lucie	36
59	Seminole	12
64	Volusia	#
	State Total	2,132

Comments on the requested waiver to exempt Haitian refugees from the AYP participation rates are being compiled by the Department of Education and will be furnished to the U.S. Department of Education. If you wish to comment on the requested waiver, please e-mail your comments by August 23, 2010, to Edward Croft, Program Director for Evaluation and Reporting at [ed.croft@fldoe.org](mailto:ed.croft@fldoe.org).

FH/ec

cc: District accountability coordinators

# FLORIDA DEPARTMENT OF EDUCATION



## STATE BOARD OF EDUCATION

---

T. WILLARD FAIR, *Chairman*

*Members*

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith  
Commissioner of Education



January 20, 2010

## MEMORANDUM

TO: District School Superintendents

FROM: Dr. Eric J. Smith

SUBJECT: School Enrollment for Displaced Haitians

In the aftermath of the earthquake in Haiti, displaced Haitians have begun to arrive in Florida. With their arrival, it is expected that children of school age will be enrolling in Florida's public schools. To plan for the accommodation of these students, it will be necessary for the Department to begin a collection of counts of students new to Florida schools as a result of this disaster.

Beginning this afternoon, staff from Education Information and Accountability Services will call your district asking for a count of students who have recently come from Haiti and enrolled in your district as a result of the disaster. It is expected that a daily count will be made to provide planning information for all of the organizations that may be affected as a result of the influx of new students. While most of the new enrollees are likely to be in the southern part of Florida, it is possible that some of the new students may relocate throughout the state. The Department plans to continue this count through mid-February, at which time it will evaluate the need to collect further counts and notify districts accordingly.

Effective with the February FTE Count via the Automated Student Data Base, the data element currently called "Hurricane Affected Student" will be renamed "Hurricane/Earthquake Affected Student." This element will form the basis for official reports regarding students new to Florida schools as a result of the earthquake. Two new codes (E and Q) have been added to describe the action as a result of the earthquake. These codes are:

- Y Yes, this student moved to this district this school year due to a hurricane.
- E Yes, this student moved to this district this school year due to an earthquake.
- W Yes, this student changed schools within this district this school year due to a hurricane.
- Q Yes, this student changed schools within this district this school year due to an earthquake.
- Z No, this student did not move to this district and did not change schools within this district this school year due to a hurricane/earthquake.

Special attention should be paid to the reporting format Prior School Status/Student Attendance for the February reporting period. The elements dealing with entry codes and prior school locations will likely form the basis for decisions during the next few months. Please provide a reminder to all of your school-based data staff regarding the critical nature of these items.

Additionally, districts should follow all applicable federal and state laws regarding admittance of students and requirements for immunizations.

If you have questions, please contact Lavan Dukes at 850/245-9917 or [lavan.dukes@fldoe.org](mailto:lavan.dukes@fldoe.org). Your assistance during this effort is appreciated.

EJS/ld

cc: District Finance Officers  
District MIS Directors  
District FTE Administrators

# FLORIDA DEPARTMENT OF EDUCATION



## STATE BOARD OF EDUCATION

---

T. WILLARD FAIR, *Chairman*

### Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith  
Commissioner of Education



January 26, 2010

## MEMORANDUM

**TO: District School Superintendents**

**FROM: Dr. Frances Haithcock**

**SUBJECT: ASSISTANCE TO DISPLACED STUDENTS FROM HAITI**

As we watch coverage of the devastating situation in Haiti, many of us are looking for ways to assist. Due to Florida's proximity to the earthquake region, our school districts will be able to lend a hand by providing a smooth school enrollment process to displaced families that may relocate to your county. The Department of Education has been meeting with Florida's Emergency Operations Center team that includes the Department of Children and Families and Department of Health, and is prepared to work with this team to answer questions that may come up regarding enrolling and educating these students.

Please find attached the following helpful documents:

- Memo from Commissioner Smith on school enrollment (sent to superintendents on January 20, 2010)
- U.S. Department of Homeland Security press release and fact sheet titled "Humanitarian Parole for Haitian Orphans"
- Overview presentation of Florida's statewide efforts titled "Operation Haiti Relief"

You may also find the following Web sites useful:

- U.S. Department of Homeland Security press release on Temporary Protected Status [http://www.dhs.gov/ynews/releases/pr\\_1263595952516.shtm](http://www.dhs.gov/ynews/releases/pr_1263595952516.shtm)
- U.S. Department of Health and Human Services – Unaccompanied Children's Services [http://www.acf.hhs.gov/programs/orr/programs/unaccompanied\\_alien\\_children.htm](http://www.acf.hhs.gov/programs/orr/programs/unaccompanied_alien_children.htm)
- American Psychological Association <http://www.apa.org/helpcenter/>

**DR. FRANCES HAITHCOCK**  
CHANCELLOR OF PUBLIC SCHOOLS

District School Superintendents  
January 26, 2010  
Page Two

Regarding statewide assessment, section 1008.22 (3)(c)6. of the Florida Statutes requires that all students attending public school in Florida participate in the statewide assessment program but also gives authority to the Commissioner for exceptions. Commissioner Smith is exercising this authority for all children who immigrated or have been evacuated from Haiti to Florida after the date of the recent earthquake (January 12, 2010). The Commissioner understands that these children have experienced profound trauma, may arrive with no documentation or educational records, and have received no instruction in our schools. These students will be exempt from participation in the Florida Comprehensive Assessment Test of Writing, Reading, Mathematics and Science, the Florida Alternate Assessment, as well as any field-test administrations of end-of-course or other assessments during the spring of 2010.

Districts must provide placement assessments for these immigrants/evacuees to determine what English language skills the children may have and administer the CELLA as appropriate.

There is no impact of excluding these students from statewide assessment in proficiency calculations for school grades or AYP because they are not full-year-enrolled students. If students are enrolled prior to Survey 3, this exclusion would impact AYP participation rate calculations for reading and mathematics. The Department will request an emergency waiver from this requirement from the U.S. Department of Education.

In the coming weeks, the Department will reach out to teachers directly through the *Just for Teachers* electronic newsletter and to parents through existing channels with parent/teacher associations in order to provide an update on the actions of our Department and the efforts of our fellow state agencies. Please feel free to contact my office or appropriate Department staff with any questions that arise during this transition period.

FH/hre

# FLORIDA DEPARTMENT OF EDUCATION



## STATE BOARD OF EDUCATION

---

T. WILLARD FAIR, *Chairman*

*Members*

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith  
Commissioner of Education



January 29, 2010

Mr. Arne Duncan, Secretary of Education  
United States Department of Education  
400 Maryland Avenue, S.W.  
Washington, DC 20202

Dear. Secretary Duncan:

This is a waiver request to exempt certain Haitian students (earthquake refugees) from the reading and math participation rate components of the Adequate Yearly Progress (AYP) calculation for Florida schools for the 2009-10 reporting year. The following information should provide justification for this request.

To assist with continuing relief efforts in the wake of Haiti's recent catastrophic earthquake, the State of Florida is mobilizing resources to provide assistance for displaced students from Haiti. The Florida Department of Education has been meeting with Florida's Emergency Operations team that includes the state's Department of Children and Families and Department of Health, and is prepared to work with this team to address issues that may arise regarding enrolling and educating these students. Florida's proximity to the earthquake region makes our state the closest point of entry into the United States for these displaced persons. Providing shelter and safety for them is a top priority. Some may require medical care.

In concert with these operations, Florida's school districts will lend a hand by providing a smooth school enrollment process for children in displaced families who are relocating to counties in our state. This process has already begun in a number of Florida school districts as displaced persons, including orphans, arrive. Enrollments of Haitian students (specifically, those enrolling after January 12, 2010) are being tracked through Florida's automated student data reporting system and show increasing counts daily in key areas of south and central Florida.

Regarding statewide assessment, section 1008.22 (3)(c)6. of the Florida Statutes requires that all students attending public school in Florida participate in the statewide assessment program but

U.S. Secretary of Education Arne Duncan  
January 29, 2010  
Page Two

also gives authority to Florida's Commissioner of Education for exceptions. Commissioner Eric Smith is exercising this authority for all children who immigrated or have been evacuated from Haiti to Florida after the date of the recent earthquake (January 12, 2010). The Commissioner understands that these children have experienced profound trauma, may arrive with no documentation or educational records, and have received no instruction in our schools. For the spring of 2010, these students will be exempt from participation in the Florida Comprehensive Assessment Test of Writing, Reading, Mathematics, and Science; the Florida Alternate Assessment (for students with significant cognitive disabilities); and any field-test administrations of end-of-course or other assessments during this term.

Florida school districts must provide placement assessments for these immigrants/evacuees to determine what English language skills the children may have and administer the Comprehensive English Language Learning Assessment (CELLA) as appropriate.

There is no impact of excluding these students from statewide assessment in proficiency calculations for state-administered school grades or federally required AYP determinations because these students are not full-year-enrolled students (and thereby would not be eligible for inclusion). However, students enrolling by the February reporting period (Florida's "Survey 3" data collection period) may impact AYP participation rate calculations for reading and mathematics, as statewide tests are administered later in the spring term and Florida bases its AYP participation rate on students who are reported as enrolled in the Survey 3 period.

Because of the extraordinary circumstances described above, I am requesting that Florida be granted a waiver to exempt students who are incoming Haitian refugees (those who enrolled after January 12, 2010, and who have been granted an emergency waiver from assessment on statewide examinations) from inclusion in Florida's 2009-10 AYP participation rate calculations in reading and math.

If/when you or your staff should require additional information on the situation as it evolves in Florida, we will be happy to assist.

Thank you for your consideration.

Sincerely,



Eric J. Smith

cc: Zollie Stevenson, Director, Student Achievement and Accountability Programs  
Frances Haithcock, Chancellor, Division of Public Schools  
Jeff Sellers, Acting Deputy Commissioner, Accountability, Research and Measurement  
Juan Copa, Chief, Bureau of Research and Evaluation

EJS/jc

# FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

---

T. WILLARD FAIR, *Chairman*

*Members*

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith  
Commissioner of Education



February 15, 2010

## MEMORANDUM

**TO:** District School Superintendents

**FROM:** Dr. Frances Haithcock

**SUBJECT: ASSISTANCE TO DISPLACED STUDENTS FROM HAITI – WAIVER OF THE SPRING ADMINISTRATION OF FCAT**

This communication is intended to provide further clarification regarding waiver of the spring administration of the FCAT for students who have emigrated from Haiti since the recent earthquake disaster. The Commissioner of Education has authority to grant exceptions for participation in administration of the FCAT; however, the Commissioner does not have authority to waive promotion or graduation requirements.

Haitian students who have arrived in Florida since the disaster and are identified as third grade student transfers may elect not to take the spring 2010 Grade 3 FCAT. Such students would be viewed the same as any transfer student who enrolls in Florida's public school system after the spring FCAT administration. Students may still be promoted if they qualify for a good cause exemption pursuant to Section 1008.25(6), Florida Statutes. Good cause exemptions can be granted based on acceptable performance on an approved alternate assessment, demonstration of proficiency through a student portfolio, or if the student has been assessed as a Limited English Proficient (LEP) student and has been provided less than two years of ESOL instruction.

Haitian students who have arrived in Florida since the disaster and are identified as sophomore, junior or senior transfers may elect not to participate in the spring Grade 10 FCAT. Juniors who will become seniors for the 2010-11 school year will have two more attempts in their senior year.

DR. FRANCES HAITHCOCK  
CHANCELLOR OF PUBLIC SCHOOLS

District School Superintendents  
February 15, 2010  
Page Two

A student who transfers into the Florida public school system for the first time in Grade 12 is not required to take and fail the reading and mathematics Grade 10 FCAT three times in order to use a passing concordant score in lieu of a passing FCAT score. Therefore, for students in Grade 12, a concordant score may be used to fulfill the requirements for a regular diploma.

Students are encouraged to participate in the Spring 2010 FCAT Administration but are not required to do so. If a student elects to not participate in the statewide assessment, statute requires that the district provide the student's parent or guardian with information on the implications of that decision on promotion or graduation decisions.

FH/cy

# FLORIDA DEPARTMENT OF EDUCATION



Dr. Eric J. Smith  
Commissioner of Education



## STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

### Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

## MEMORANDUM

**TO:** District School Superintendents

**FROM:** Dr. Frances Haithcock

**DATE:** February 19, 2010

**SUBJECT:** **TITLE X, PART C - EDUCATION OF HOMELESS CHILDREN AND YOUTH PROGRAM – 2010 HAITIAN EARTHQUAKE DISASTER RELIEF PROJECT: REQUEST FOR APPLICATIONS (RFA)**

### Contact Information

Lorraine Allen

(850) 245-0668

[Lorraine.Allen@fldoe.org](mailto:Lorraine.Allen@fldoe.org)

**DPS: 2010-35**

The Department is offering assistance to those Local Educational Agencies (LEAs) that have experienced an increase in the number of homeless children due to the 2010 Haitian earthquake. The Department will award up to \$75,000 total to those LEAs that have identified 40 or more homeless students displaced by the recent earthquake. Awards may range from \$18,000 to \$75,000, depending upon the number of applicants. Please find attached the RFA. Applicants are encouraged to apply on or by March 5, 2010, so funding may begin on that date; therefore, a timely submission is required.

LEAs may use these funds to:

- Defray the excess cost of transportation for homeless students not otherwise provided through federal, state, or local funding.
- Extraordinary or emergency assistance needed to enable homeless children and youths to attend school.
- Services and assistance to attract, engage, and retain homeless children and youths and unaccompanied youth in public school programs and services provided to nonhomeless children and youths.
- Professional development and other activities that are designed to heighten the understanding and sensitivity of personnel to the needs of homeless children and youths, their rights, and the specific educational needs of runaway and homeless youths.

DR. FRANCES HAITHCOCK  
CHANCELLOR OF PUBLIC SCHOOLS

- Programs coordinating services provided by schools and other agencies to eligible students in order to expand and enhance such services.
- Payment of fees and costs associated with tracking, obtaining, and transferring records necessary for the enrollment of students in school.
- Provision of supplies to non-school facilities serving eligible students.
- Provision of school supplies to eligible students at shelters, temporary housing facilities, and other locations as appropriate.
- Tutoring, supplemental instruction, and other educational services.
- Expedited evaluations of eligible students to measure their strengths and needs.
- Referrals of eligible students to medical, dental, mental, and other health services.
- Developmentally appropriate early childhood education programs for homeless children of preschool age that are not provided through other federal, state, or local funds.
- Before-and-after school programs, mentoring, and summer programs for homeless children and youth.
- Education and training programs for parents of homeless children and youth regarding the rights their children have as homeless individuals and regarding the educational and other resources available to their children.
- Student services programs providing violence prevention counseling and referrals to such counseling.
- Programs addressing the particular needs of eligible students that may arise from domestic violence.

We hope these funds will help you in assisting those affected children and their families during this period of disaster. If you have questions, please contact Lorraine H. Allen, Director, Homeless Education Program, at (850) 245-0668 or [lorraine.allen@fldoe.org](mailto:lorraine.allen@fldoe.org).

FH/lha

Attachment

cc: Nikolai Vitti  
Martha Asbury  
Lisa Bacen  
Lorraine Allen  
Selected District Homeless Education Liaisons



## **FLORIDA DEPARTMENT OF EDUCATION**

### **Request for Application (RFA Discretionary)**

#### **Bureau / Office**

K-12 Public Schools/Student Achievement/Bureau of Federal Educational Programs/Homeless Education Program

#### **Program Name**

Title X, Part C - Education of Homeless Children and Youth Program: 2010 Haitian Earthquake Disaster Relief Project

#### **Specific Funding Authority**

CFDA #84.196A P.L. 107-110, No Child Left Behind Act, 2001, Education for Homeless Children and Youth (Stewart B. McKinney-Vento Homeless Assistance Act, Title VII, Subtitle B)

#### **Funding Purpose/Priorities**

These funds are earmarked for providing educational and supportive services to children displaced as a result of the recent earthquake in Haiti. Funds will be distributed to selected districts based on demonstrated need, the quality, and appropriateness of proposed activities.

#### **Type of Award**

Discretionary/Non-Competitive

#### **Total Funding Amount**

Preliminary amount of \$75,000 (range of awards from \$18,000 to \$75,000, depending upon number of applicants)

#### **Budget Period**

Upon receipt, through June 30, 2010

#### **Program Performance Period**

Upon receipt, through June 30, 2010

#### **Target Population**

Pre-K to grade 12 homeless children and youth in districts that can document significant disbursements for meeting the needs of homeless students as a result of the 2010 earthquake in Haiti.

## **Eligible Applicant(s)**

Schools districts in counties that have 40 or more Pre-K to grade 12 homeless students displaced due to the recent earthquake in Haiti.

## **Application Due Date**

Applicants are encouraged to apply on or by March 5, 2010, so funding may begin on that date; therefore, a timely submission is required.

**The due date refers to the date of receipt in Grants Management. For Federal programs, the project effective date will be the date that the application is received within DOE meeting conditions for acceptance, or the date of receipt of the Federal Award Notification, whichever is later. For State programs, the project effective date will be no earlier than the effective date of the legislative appropriation, usually July 1. The ending date can be no later than June 30, of the fiscal year unless otherwise specified in statute or proviso.**

## **Contact Persons**

### **Program Office Contact**

Lorraine H. Allen  
State Homeless Education Director  
850-245-9939  
Lorraine.Allen@fldoe.org

### **Grants Management Contact**

Gwen Jackson  
Program Specialist IV  
850-245-0496  
Gwendolyn.Jackson@fldoe.org

## **Assurances**

**The Department of Education has developed and implemented a document entitled, General Terms, Assurances and Conditions for Participation in Federal and State Programs, to comply with:**

- **34 CFR 76.301 of the Education Department General Administration Regulations (EDGAR) which requires local educational agencies to submit a common assurance for participation in federal programs funded by the U.S. Department of Education;**
- **applicable regulations of other Federal agencies; and**
- **State regulations and laws pertaining to the expenditure of state funds.**

**In order to receive funding, applicants must have on file with the Department of Education, Office of the Comptroller, a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State or Federal Programs. The complete text may be found at <http://fldoe.org/comptroller/doc/gbsectiond.doc>.**

In order to receive funding, the applicant (LEA) also must assure that:

- each child of a homeless individual and each homeless youth shall have equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youth.
- homeless children and youth are afforded the same free, appropriate public education as provided to other children and youth.

- it will review and undertake steps to revise any laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youth.
- it will not separate homeless students from the mainstream school environment or segregate homeless students in a separate school, or in a separate program within a school, based on such students' status as homeless.
- homeless children and youth have access to the education and other services that they need in order to meet the same challenging state student academic achievement standards to which all students are held.
- its combined fiscal effort per student, or the aggregate expenditures of the LEA and the state with respect to the provisions of free public education by the LEA for the fiscal year preceding the fiscal year for which the determination is made, was not less than 90 percent of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made (unless the state receives a waiver).
- it complies with, or will use requested funds to comply with paragraphs (3) through (7) of section 722(g) of the McKinney-Vento Act.
- it will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.
- it will designate an appropriate staff person, who may also be a coordinator for other federal programs, as a local educational agency liaison for homeless children and youths, to carry out the duties described in paragraph (6)(A).
- it will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin, as determined in the McKinney-Vento Act.
- if the homeless student's living arrangement in the area served by the LEA of origin terminates and the student, though continuing his or her education in the school of origin, begins living in an area served by another LEA, the LEA of origin and the LEA in which the homeless student is living shall agree upon a method to apportion the responsibility and costs for providing the student with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

### **School Districts, Community Colleges, Universities and State Agencies**

**The certification of adherence filed with the Department of Education Comptroller's Office shall remain in effect indefinitely unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance, or condition; and does not need to be resubmitted with this application.**

### **Funding Method**

**CARDS - Cash Advance and Reporting of Disbursements System – Web-Based Reporting required monthly to record expenditures.**

**Federal cash advances will be made by state warrant or electronic funds transfer (EFT) to a recipient for disbursements. For federally funded projects, requests for federal cash advance must be made on the CARDS - Cash Advance and Reporting of Disbursements System. If at times it is determined that disbursements are going to exceed the amount of cash on hand plus cash in transit, an on-line amendment can be made prior to the due date of the next Federal Cash Advance distribution on the CARDS System.**

**Fiscal Requirements**

Supporting documentation for expenditures is required for all funding methods. Examples of such documentation include: invoices with check numbers verifying payment, and/or bank statements; all or any of which must be available upon request.

**Project Performance Accountability and Reporting Requirements**

The Department’s program managers will track each project’s performance based on the information provided in the required report.

**NARRATIVE SECTION**

**Project Design-Narrative**

**Description of Needs to Address and Goals, Measurable Objectives, Anticipated Outcomes, Timelines, and Activities**

Please describe the need to be addressed and provide the baseline data, and each corresponding goal area, objectives, activities, and timelines.

<b>Project Description/Evaluation Design</b>
<b>Need to Address:</b>
<b>Baseline Data (must include number of homeless students displaced by the Haitian earthquake):</b>
<b>Goal:</b>
<b>Measurable Objective:</b>
<b>Anticipated Outcomes:</b>
<b>Activities:</b>
<b>Timelines:</b>

**Dissemination/Marketing**

Describe methods /strategies you will use to disseminate and market information about the project to appropriate populations.

**Reporting Outcomes**

Districts will submit a report at the end of the project indicating progress toward meeting the objectives of the project. The report is due to FDOE on or by December 31, 2010. Reports to FDOE shall include documentation supporting services and coordination provided in accordance to project narrative and required activities. FDOE will review reports of the selected school districts.

**For Federal Programs - General Education Provisions Act (GEPA)**

Provide a concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details refer to URL: <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>

### **Conditions for Acceptance**

The requirements listed below must be met for applications to be considered for review:

- 1) Application is received in DOE within the timeframe specified by the RFA
- 2) Application includes required forms: DOE 100A Project Application Form and DOE 101 - Budget Narrative Form
- 3) All required forms must have the assigned TAPS Number included on the form
- 4) All required forms have original signatures by an authorized entity
- 5) Application must be submitted to:

**Office of Grants Management  
Florida Department of Education  
325 W. Gaines Street, (Room 332)  
Tallahassee, Florida 32399-0400**

**NOTE: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**

### **Method of Review**

The Title X, Part C - Education of Homeless Children and Youth Program: 2010 Haitian Earthquake Disaster Relief Project, including budget form, shall be reviewed by FDOE staff in the Bureau of Federal Educational Programs. The staff includes, but is not limited to the Homeless Education Coordinator, and the Chief of the Bureau of Federal Educational Programs.