



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

February 19, 2013

Dr. Michael DeVault, Superintendent  
Macomb ISD  
44001 Garfield Road  
Clinton Township, MI 48038-1100

Dear Mr. DeVault:

Macomb ISD is scheduled for an On Site visit April 16, 2013. The program to be reviewed is the McKinney-Vento Homeless Education Grant and Program. The purpose of the visit by the Office of Field Services (OFS), Special Populations Unit is to:

- Fulfill the Michigan Department of Education's oversight responsibilities for the state and federal programs administered by the OFS;
- Encourage program and consortium coordination and collaboration;
- Help department consultants identify the program development and improvement needs of the school districts; and
- Identify effective programs and practices for purposes of dissemination.

The following members of your stakeholders group must be present for the On Site visit:

- Superintendent (or designee);
- Representative from the business office;
- McKinney-Vento (M-V) Homeless Education Grant Coordinator
- Macomb ISD (M-V) Homeless Education Liaison;
- Staff funded by McKinney-Vento;

The On Site Review will specifically focus on a detailed review and discussion of the M-V Homeless Education Consortium Grant and your district's completed School District McKinney-Vento Self Assessment. The district should also provide stakeholders copies of the relevant On Site Review materials in preparation for discussion.

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Materials specific to the M-V program being reviewed:

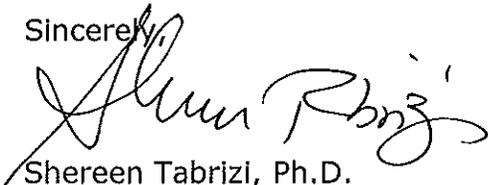
- A completed School District McKinney Vento (M-V) Self-Assessment, with applicable documentation or evidence if not previously submitted electronically
- Consortium procedures for the identification of homeless students including for: Preschool, Unaccompanied Youth, and any out of school youth
- Number of students currently identified and/or served by the M-V Homeless Education and Grant Consortium Program
- Copy of an M-V Grant Consortium forms, publications, or training materials used
- Title I Homeless Setaside amounts for participating consortium member districts (for current school year)

Please be sure to send all listed information electronically to [OFSSpecialPops@michigan.gov](mailto:OFSSpecialPops@michigan.gov) **three weeks** prior to our scheduled meeting.

The onsite review will be conducted on April 16, 2013 in the A.M. at your center. Ray Leighton, the MV monitor will be contacting your M-V Grant Coordinator with additional details. If you have any questions regarding the On Site visit, please contact him at 517-373-6066.

The team looks forward to visiting with you.

Sincerely,



Shereen Tabrizi, Ph.D.  
Manager, Special Populations Unit  
Office of Field Services

cc: Kathleen Kropf, Fiscal Agent MV Liaison & Grant Coordinator  
Ray Leighton, MV Monitor  
Katrina VanSlyke, MV Monitor  
Pam Kies-Lowe, MDE Homeless Education Consultant